

Session Plan

Programme Title	Money My Way	Session No	6/10
Session length	1.5 hours	Topic	Benefits
Pre related topics		Post related topics	
Not compulsory <ul style="list-style-type: none"> ● Dealing with debt ● Unexpected Events 		Recommended but not compulsory <ul style="list-style-type: none"> ● Banking 	

Resources (Including eLearning if applicable)	Assessment
<ul style="list-style-type: none"> ● Pens ● Paper ● www.learnmyway.com/moneymyway/benefits 	<ul style="list-style-type: none"> ● Formative assessment - contributes to discussions ● Formative assessment - completes Universal Credit Guide course ● Summative assessment - records action plan

Timing	Tutor activities	Learner activities (Inc. Extension activities)
5 mins	<ul style="list-style-type: none"> ● Perform health and safety check ● Introductions ● Ensure register is filled in ● Provide session overview - what will be covered in this session? 	
10 mins	<ul style="list-style-type: none"> ● Discussion of awareness of types of benefits <ul style="list-style-type: none"> ○ Ask group to list the different types of benefits someone might receive 	<ul style="list-style-type: none"> ● Contribute to discussion ● Record the types of benefits they are aware of

Tutor Name:..... **Date:**..... **Venue:**.....

	<ul style="list-style-type: none"> ■ Check for learners mentioning benefits and tax credits that have been replaced by Universal Credit (income-based JSA, income-related ESA, income support, child tax credit, working tax credit and housing benefit) ○ Is there a difference in attitude towards people on benefits between people who receive them and people who don't? <ul style="list-style-type: none"> ■ Does this differ depending on the benefit? ○ How can different attitudes affect people in receipt of benefits? ○ Ask learners to record some of the positive effects of receiving benefits 	<ul style="list-style-type: none"> ● Record the positive effects of receiving benefits
10 mins	<ul style="list-style-type: none"> ● Go to Entitledto: Benefits Calculator and try the interactive tool <ul style="list-style-type: none"> ○ Tell learners that they should only complete it with their personal details at this time if they are comfortable in doing so - they can make up some details if they'd rather <ul style="list-style-type: none"> ■ Tell learners that no personal information is captured or stored about people using the service ○ Ask learners how the results match their expectation of their situation - have they learnt anything new? 	<ul style="list-style-type: none"> ● Complete Entitledto calculator ● Identify any new benefits identified ● Record any concerns
10 mins	<ul style="list-style-type: none"> ● Go to one of the following sections and record their thoughts on the content. <ul style="list-style-type: none"> ○ Child benefits ○ Working tax credits ○ Child tax credits <ul style="list-style-type: none"> ■ How does the benefit or credit affect them? Have they learnt anything new about their situation? 	<ul style="list-style-type: none"> ● Visit one of the GOV.UK guides on benefits or credits
45 mins	<ul style="list-style-type: none"> ● Discussion about Universal Credit 	<ul style="list-style-type: none"> ● Complete Universal Credit Guide course

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	<ul style="list-style-type: none"> ○ Ask the group what the term 'Universal Credit' means to them. Have they been affected by it? ● Go to Learn My Way Public Services Page: Universal Credit Guide and try the Universal Credit guide ● Discussion about what people learnt from the course 	
10 mins	<p>Recap session</p> <ul style="list-style-type: none"> ● Has everyone completed the Entitledto benefits calculator? ● Has everyone completed the Universal Credit Guide course? ● Ask what anyone who learnt about extra benefits or credits they are entitled to what action they are going to take and by when. 	<ul style="list-style-type: none"> ● Agree action plan (if applicable)

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Learning Outcomes and Assessment Criteria

Learning Outcomes

Learners should be able to:

- 1. Identify the types of benefit they are aware of
- 2. Record the positive effects of receiving benefits
- 3. Agree an action plan to request benefits / credits (if applicable)

Assessment Criteria

- 1.1) In discussion, learner has identified a range of different types of benefits
- 2.1) Learner has recorded the positive effects of benefits
- 3.1) Where applicable, learner has produced an action plan of which benefits / credits they are entitled to, what they are going to do about it and by when
- 3.2) If follow up sessions are planned, check on learner's progress on their action plan

What went well?

What did not go well?

Did the learners meet the lesson aims? What was the assessment?

Tutor Name:..... Date:..... Venue:.....

What is the progression (what session is next)?

Tutor Name:..... **Date:**..... **Venue:**.....